



The Commonwealth Strategic Plan for Information Technology

Implementation Program

July 20, 2006



Agenda

- ***Level Set***
- ***Implementation Program***
- ***Next Steps***



Level Set

- **Develop a program for implementing the COVA Strategic Plan for IT**
- **Continue with the principles of the Plan**
 - ***Enterprise perspective***
 - ***Stakeholder involvement***



Implementation Program Approach

- **Reconvened the Strategic Planning Work Group (SPWG)**
- **Developed a model approach and process to be used in the Implementation Program**
 - Goal Committee Approach and Structure
 - Process Template
- **Validated the model in meetings with the SPWG**
 - Goal Committee Leadership Attributes
- **Drafted an example to illustrate and test the use of the process template**
 - Template will be the basis for Goal Committees to build work plans



Goal Committees

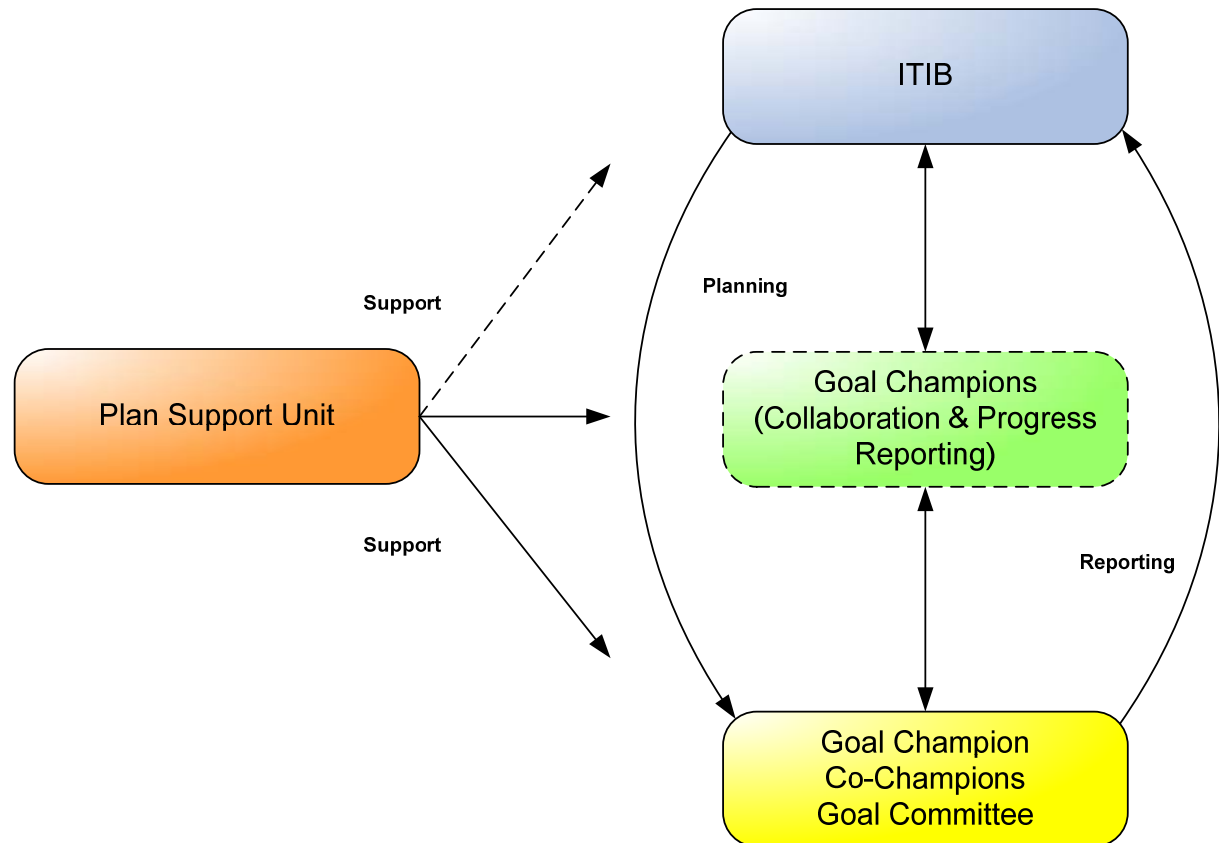
- One committee will be established for each of the five plan goals.

- Goal Champions will provide leadership and chair the goal committees, and Co-Champions will provide backup

- Goal Champions will convene as a group as needed to communicate and discuss general planning issues and collaborate around related initiatives.

- Goal Champions will report progress to the ITIB.

- The Planning Support Unit will supply support, research and data collection, and serve in an advisory capacity





Process Template

- **Transitions the plan to working document**
- **Uses the format from the Strategic Plan for IT**
- **Provides means for Committees to:**
 - **Track existing efforts and resource allocations as they align to plan initiatives**
 - **Identify strategic drivers – i.e., where business or IT direction could potentially be addressed by an initiative**
 - **Identify initiative affinities to ensure cooperation on related initiatives and prevent duplicative efforts**
 - **Identify gaps, i.e., where no current effort or resource allocation exists on initiatives**
 - **Prioritize and create work plans**
- **Is a starting point**



Information Sources

- **Goal Committees and the Planning Support Unit will need to draw from many information sources to identify known and currently unknown existing resources**
- **Agency strategic plans, the IT portfolio, agency web sites and Council on Virginia's Future can provide a foundation of information on existing resources**
- **Efforts underway that are not documented in strategic plans or the portfolio will need to be identified through committee participants and through existing communications infrastructure, such as the Cabinet Technology Teams**
- **As the Commonwealth's planning process as a whole matures, agency strategic plans will evolve into alignment with the Commonwealth's plan and will present a clearer picture of existing resources**



Sample Process Template

- **A Strawman was created for Goal One using:**
 - Sampling of 21 agency strategic plans (2006 drafts, as available)
 - IT portfolio data for these same agencies
 - Agency websites
 - RTIP Report (2005, current RTIP not yet available)
 - Council on Virginia's Future website and 2005 Virginia Report

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Process Template Sample

1. Goal Committee Process Template (SAMPLE) Commonwealth Strategic Plan for IT Goals, Related Objectives and Initiatives - Current State 07/06	2. New/ Existing Effort	3. Entities Affected	4. Existing Initiatives	5. Strategic Drivers	6. Initiative Affinity
Key: ■ Existing Initiative ■ New Initiative			Identifies where activity and potential resource allocation currently exists for initiative - sources of information: Agency strategic plans, IT portfolio, RTIP, Council on Virginia's Future website/Virginia Report	Identifies where business or IT direction as identified in agency strategic plans could potentially be addressed by initiative - sources of information: Agency strategic plans, IT portfolio, RTIP, Council on Virginia's Future website/Virginia Report	Identifies initiative commonalities and relationships
<i>Goal 1-Increase accessibility to government</i>					
<u>Objective 1.1</u> Increase electronic interaction with and to government					
1. Establish partnerships with broadband service providers and wireless providers to ensure universal access across the Commonwealth	Existing	Agencies, Institutions, Localities	CIT - CIT Broadband Program, Broadband Infrastructure Attainment & Broadband Education		Enterprise Partnership/Networking/ Development
2. Create pilot programs for on-line service delivery to serve as model deployments	Existing	Agencies, Institutions, Localities	Dept. of Health - Electronic Health Records		Enterprise Business Process/Enterprise Application
3. Transform the Commonwealth's IT infrastructure to modernize, standardize and reduce long-term costs	Existing	Agencies	VITA - Technology Transformation in the Commonwealth	All agencies	Enterprise IT Infrastructure
4. Establish in Virginia an accessibility compliance center of excellence, for greater public usability and wider public inclusion	Existing	Agencies	Dept. of Rehabilitative Services (potential lead agency)	All agencies	Enterprise Business Process/Enterprise Application
<u>Objective 1.2</u> Increase information availability and usability					
5. Create/develop a customer satisfaction survey instrument and place this online survey on all outward facing web sites	New	Agencies			Communications
6. Expand Geographic Information System coverage to support resource management and development planning	Existing	Agencies, Institutions, Localities	VITA - VA Geographic Information Network		Enterprise Business Process/Enterprise Application



Committee Leadership

- **This is the Commonwealth's Plan**
- **For successful implementation, the plan will need Commonwealth leadership to ensure focus on common business interests**
- **Goal Champion attributes:**
 - Public facing and respected by state agencies
 - Visionary
 - Knowledge of state government and business priorities
 - Has influence across secretariats
 - Collaborative and facilitative



Committee Membership

- **Co-Champions will be recommended based on demonstrated leadership and subject matter expertise**
- **Committee membership will be recommended to Goal Champions based on broad inclusion of key state agency and institution stakeholders**
- **Special emphasis will be given to selecting representatives that are involved in initiatives currently underway**



Next Steps

- **Approval of the Implementation Program**
- **Secure leadership & membership for each of the five Goal Committees**
- **Conduct orientation & training & transfer leadership to the Goal Champions & Committees**
- **Complete process templates & develop action plans for each of the five goals**
- **Report Progress to the ITIB, October 2006**